

COPERNICUS AWARD

The following information is provided to assist in preparation and receipt of subject award:

[FY04 COPERNICUS AWARD-ANNOUNCEMENT MESSAGE](#)

[COPERNICUS AWARD FORMAT](#)

PROCESS INSTRUCTIONS

1. Nominations emailed or faxed that contain the CO's/OIC's signature do not require a follow on mailed copy. If nominations are emailed/faxed unsigned please email me and indicate date signed mailed copy has been sent. Nominations signed and sent via email in PDF format are highly recommended.
2. Due to OPNAV mail handling procedures please allow a minimum of three weeks for CONUS and four weeks for OCONUS nominations to reach OPNAV N614. Nominations received after 01 Nov will not be considered.
3. Please attach POC email address if you would like confirmation notice for mailed nomination packages.
4. Nomination example on the COPERNICUS link is a past nomination submission and previous award winner.
5. Para 5 shall not be longer than 500 words.
6. Nominations containing classified information can be emailed to miller.andre@cno.navy.smil.mil

Please do not hesitate to contact me if you have any questions.

**CWO3 Andre Miller
Chief of Naval Operations (N61C423)
2000 Navy Pentagon
Washington, D.C. 20350**